

The Journal of Humanistic Counseling, Education and Development

Colette T. Dollarhide, Editor

Manuscripts usually follow a predictable “structure” or flow of topics. When authors use this flow, they help readers (and reviewers) understand the article better, as these topics presented in this order can highlight the rigor with which the manuscript was prepared. While this predictable structure is not absolute, it is offered as a means to help authors to articulate, and reviewers to identify, the components of a quality manuscript as defined by this journal. **PLEASE REMEMBER THAT ALL MANUSCRIPTS MUST BE SUBMITTED USING APA 6TH EDITION STYLE MANUAL.**

LITERATURE REVIEW:

- Literature-based need for dialogue about this topic or issue
- Explicit connection with humanism
- Evidence of in-depth exploration of the relevant literature
- Relevant literature organized conceptually around the issue
- Themes synthesized from conceptual organization
- Insights (for practice, research, application) derived from the themes
- Meaningful and innovative conclusions drawn from insights

POSITION PAPER:

- Literature-based need for dialogue about this topic or issue
- Explicit connection with humanism
- Literature exploration with both sides of the issue or question fairly represented
- Reasons that previous understandings are inadequate
- Position is presented with literature support
- Limitations of this position articulated
- Implications for practice and research
- Conclusions

INNOVATIVE METHODS:

- Literature-based need for new method, problem statement/ rationale
- Explicit connection with humanism
- Description of current approaches with literature support
- Balanced evaluation of current methods
- Proposed new method described in sufficient detail for replication
- Evaluation of new method, usually with action research
- Balanced, detailed discussion of results for contextualizing future applications
- Limitations of the new approach clearly described
- Implications for practice and research
- Conclusions

QUALITATIVE RESEARCH:

- ___ Literature-based discussion of problem / rationale
- ___ Explicit connection with humanism
- ___ Literature review
- ___ Research question
- ___ Rationale for qualitative method or qualitative model selected
- ___ Methodology in detail
 - ___ Researcher bias located and made transparent; mode of monitoring objectivity
 - ___ Data Collection: Participants, mode of inquiry, human subjects approval
 - ___ Data Analysis consistent with qualitative model used
 - ___ Description of how this study meets standards of quality in qualitative research
 - ___ Limitations *may be presented at end of Discussion
- ___ Results
- ___ Discussion of results and interrelationships among findings
 - ___ Findings contextualized in current literature
- ___ Implications for practice and research
- ___ Conclusions

QUANTITATIVE RESEARCH

- ___ Literature-based discussion of problem / rationale
- ___ Explicit connection with humanism
- ___ Literature review
- ___ Research question
- ___ Methodology
 - ___ Sample
 - ___ Instrumentation
 - ___ Data Collection: Participant recruitment, human subjects approval
 - ___ Data analysis methods
 - ___ Limitations *may be presented at end of Discussion
- ___ Results
- ___ Discussion
 - ___ Findings contextualized in current literature
- ___ Implications for practice and research
- ___ Conclusions